UNIVERSITY OF THE PHILIPPINES MINDANAO
COLLEGE OF SCIENCE AND MATHEMATICS

Office of the Dean

2 August 2013

MEMORANDUM
AUN 13-08-03

TO: ASSOC. PROF. DOMINICA DM. DACERA – Chair; Building Administrator
MS. KIMBERLY HAZEL B. CAMINO
MS. AILEEN GRACE D. DELIMA
ASST. PROF. JUNALDO A. MANTIQUILLA
ASSOC. PROF. JOEL HASSAN G. TOLENTINO
MR. EFREN P. TUTOR
MS. CINMAYII G. MANLIGUEZ

FROM: **ASSOC. PROF. ANNABELLE U. NOVERO, Ph. D.**
Dean, CSM

SUBJECT: **College Building and Grounds Committee**

With Assoc. Prof. Dominica DM. Dacera as Chair, you are hereby constituted as the College Building and Grounds Committee. Your committee shall perform functions as follows:

1. Monitor the overall condition of CSM building, facilities and grounds;
2. Make recommendations on more efficient use of CSM building, facilities and grounds;
3. Suggest strategies for an efficient deployment of janitorial and security personnel; and
4. Coordinate with the Food Safety and Health Committee for a healthy and safe work environment.

This memorandum takes effect immediately.

Thank you !

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