

CRITERIA FOR PROJECT MANAGEMENT TEAM SELECTION

Project : **PROJECT MANAGEMENT SERVICES FOR THE CONSTRUCTION OF CSM-RESEARCH DEVELOPMENT AND EXTENSION (RDE) BUILDING**

Location : **UP Mindanao, Mintal, Tugbok District, Davao City**

Owner : **UNIVERSITY OF THE PHILIPPINES MINDANAO**

Name of Company : _____

Representative : _____

Contact Information : _____

Date of Bid Opening : _____

Submitted bid packages shall be checked for completeness using the PASS/FAIL policy.

Component 1 – Eligibility and Technical Documents shall be reviewed prior to Component 2 – Financial Documents.

A total of 100 points shall be awarded in the review of submissions.

Eligibility/Technical Document Review shall award 70 points (Specific Experience Relevant to the Performance of Responsibilities described in the Terms of Reference – 50% and Availability and Experience of Key Professional Staff for the Assignment- 50%) and the Financial Document Review shall award 30 points.

Checklist of Submitted Items (Per IRR of RA 9184 - Pass/Fail Policy and PBD Annex 4)		
	PASS	FAIL
A. COMPONENT 1: ELIGIBILITY AND TECHNICAL COMPONENTS		
GENERAL REQUIREMENTS		
1. There should be no Financial Information in Technical Proposal		
2. Professional staff should have the minimum experience indicated.		
3. Bid Security –Bid securing declaration or Surety bond		
a. Surety bond is 5% of ABC–Php238,487.65		
4. Technical Proposal Form (TPF) 2 - Consultant References for Contractor and Sub-Contractors		
5. TPF 5 - Team Composition and Project Tasks		
6. TPF 4 - Description of the Methodology and Work Plan for Performing the Project		
7. TPF 7 - Time Schedule for Professional Personnel		
8. Organizational Chart showing relationships between Procuring Entity (UP Mindanao), CM, Design-Build Contractor		
9. TPF 3 - Comments and Suggestions on TOR		
10. TPF 6 - Format for CVs for Consultants, including statement of consultant availability		
a. CV should state if expert is domestic or international (or no credit in evaluation)		
b. CV should include nationality		
11. Omnibus Sworn statement form per Section 25.2 (b)(iv) IRR of RA 9184		
12. Form of Contract Agreement		
B. COMPONENT 2: FINANCIAL COMPONENT		
FINANCIAL DOCUMENTS		
	PASS	FAIL
1. FPF 1 - Financial Proposal Submission Form, Cover		
2. FPF 2 - Summary of Costs		
3. FPF 3 - Breakdown of Price per Activity		
4. FPF 4 - Breakdown of Remuneration per Activity		
5. FPF 5 - Reimbursable per Activity		
6. FPF 6 - Miscellaneous Expenses, showing consultant Remuneration & Reimbursable Expenses		
a. List of Experts shall match list in Technical Proposal		
b. Remuneration should show domestic versus international consultants		
c. Reimbursable Expenses shall show per diem rates for domestic and international consultants		
d. Includes estimate of local tax rates, charges, fees payable by CM contractor, consultants, etc		
Bids that FAIL - i.e., bids that have non-compliant, incomplete or missing documents - shall not be evaluated.		