

Republic of the Philippines  
**University of the Philippines Mindanao**  
Mintal, Tugbok District, Davao City

Date: 25 January 2022

**BID BULLETIN NO. 02**

**Supply of Kits, Reagents and  
Consumables of the Philippine Genome  
Center Mindanao (PBM 2021-028)**

In view of Memorandum LND 2022-001 regarding COVID-19 precautionary measures being undertaken by the University of the Philippines Mindanao from January 26-February 4, 2022, please observe the following:

Manual submission of bids will not be allowed. Only **ELECTRONIC SUBMISSION of Bids** will be allowed. Bidders may choose from any of two options:

Option 1) Please use the following link: <https://forms.gle/criawa1nLVzU7Zo77> to upload your bid documents using Google forms.

Option 2) Bidders may submit by email to [bacgoods.upmin@up.edu.ph](mailto:bacgoods.upmin@up.edu.ph) following the procedures in the Supplemental Guidelines.

Printed copies of the bid documents will only be submitted during the post-qualification.

For guidance of all concerned.



**PROF. VLADIMER B. KOBAYASHI**

Chair, Bids and Awards Committee for Goods

Received by the bidder:

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Signature over printed name/date received




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24 January 2022

**MEMORANDUM NO. LND 2022-001**

**TO :** ALL UNITS

**FROM :**  **PROF. LARRY N. DIGAL, PhD**  
Chancellor

**SUBJECT :** **COVID-19 precautionary measures from January 26 to February 4, 2022**

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In consideration of Davao City's Alert Level 3 category and the recent surge of COVID-19 cases involving our personnel (6 positive, 7 F1s, and 9 F2s as of yesterday), UP Mindanao will implement the following precautionary measures from January 26 to February 4, 2022.

1. Observe work-from-home (WFH) arrangement for all units/offices, and have only skeletal workforce for essential offices (i.e., Accounting, Budget, Cash), with a provision of a daily standby driver and vehicle to facilitate document signing by signatories.
2. Maintain lean personnel for those physically reporting to work (PRW).
3. For laboratory work, room capacity utilization should not exceed 30% to ensure proper physical distancing.
4. Unvaccinated personnel are strongly encouraged to be vaccinated as soon as possible. In the meantime, they are discouraged to PRW and instead WFH.
5. Everyone on WFH arrangement must observe the appropriate recording of deliverables and ensure continuity of services of their respective units, from 8:00 am to 5:00 pm.
6. For NGS/COS/JOS and research personnel on WFH, kindly coordinate with your respective supervisors on appropriate strategies for monitoring your deliverables and expected outputs.
7. Those scheduled for PRW should ensure that they do not have flu-like symptoms, e.g., colds, cough, sore throat, headache, diarrhea, shortness of breath or difficulty in breathing.

For strict compliance and dissemination. Thank you and keep safe.

