

Republic of the Philippines  
**University of the Philippines Mindanao**  
Mintal, Tugbok District, Davao City

October 7, 2024

**BID BULLETIN NO. 03**  
**Detailed Architectural and Engineering Design (DAED) for the Proposed-UP**  
**Mindanao Information Technology Data Center (PBM 2024-08)**

This Bid Bulletin is issued in answer to prospective bidders' inquiries:

Technical Concerns		
	Questions	Response
1	Is the existing road width final, or will it be adjusted?	The existing road widths are final. Mandaya Road to the south has a width of approximately 20 meters, and Mindanao Road to the north has a width of approximately 6 meters.  However, buffer zones of 4 meters for Mandaya Road and 7 meters for Mindanao Road from the edge of the roads must be strictly observed.
2	How many days will be "for review" of SD work?	The review periods typically take up to a maximum of 14 working days. Once the review is completed, the comments will be promptly communicated to the design consultant.
3	Does UP Mindanao prefer structural steel or conventional structures?	UP Mindanao does not have a specific preference between structural steel or conventional structures. The choice will depend on the design requirements, project specifications, and suitability for the intended use.
4	On item 6.0 of Scope of Works specifically under 6.2 (Design Development Phase) and 6.3 (Contract Document Phase). Please clarify if both phases have the same list of scope of work from the Architectural to other Engineering Discipline.	Both phases have the same list of scope of work for the Architectural and other Engineering disciplines. However, it should be noted that all deliverables during the Design Development Phase shall be marked as "FOR REVIEW," while the deliverables for the Contract Document Phase shall be marked as "FOR CONSTRUCTION."
5	On item 6.2 sub-item (o). Please clarify if the lighting protection is under Detailed Mechanical Drawings or under Electrical.	The lighting protection system shall be part of the Electrical Drawings
6	On items 6.0 (Scope of Works) and 7.0 (Project Duration, Deliverables, Payment and Liquidated Damages). Under the scope of works, Detailed Architectural Interior Design and Landscaping were indicated; whereas under the deliverables, only the Architectural drawings was indicated.	Detailed Architectural Interior Design and Landscape Architecture Design shall be submitted as part of the deliverables for the project, as required by the scope of works. A detailed checklist of requirements is provided in Part VII, Annex C of the TOR.
7	On items 6.0 (Scope of Works) and 7.0 (Project Duration, Deliverables, Payment and Liquidated Damages), specifically regarding the required Bill of Quantities. "Bill of Quantities with Detailed Unit Price Analysis" was indicated under the Scope of Work while "Bill of Quantities level 3 and 4" was indicated under the Deliverables.	All Bill of Quantities (BOQ) submitted during both the Design Development and Contract Documents Phases, regardless of the level (Level 3 or 4), must include a Detailed Unit Price Analysis.

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<b>Technical Concerns</b>		
	<b>Questions</b>	<b>Response</b>
8	Regarding Walkthrough, it was indicated in the Scope of Work that this included both in DD and CD Phase whereas under the Deliverables, it is included only during the DD Phase.	The Scope of Work will take precedence, meaning walkthroughs are required to be submitted during both the Design Development (DD) and Contract Document (CD) Phases.
9	Is there a target timeline for the Construction?	There is no target for timeline for construction/implementation yet.

<b>Business Development and Contract Concerns</b>		
	<b>Questions</b>	<b>Response</b>
1	Are we allowed to use the e-signature of the experts in signing the CVs, while original signature for the authorized representative?	Yes, you are allowed to use e-signatures for the experts when signing the CVs, while the original signature is required for the authorized representative.
2	As per bid data sheet, one of the criteria for the Plan of Approach and Methodology is the Proposal Presentation which is 30 points. May we ask what will be the manner of presentation and when will be the schedule of the presentation?	The "Proposal Presentation" criterion, worth 30 points, refers to how the bid documents are presented, as explained by the BAC during the pre-bid conference. This includes the manner in which the bid documents are organized, packaged, and presented.

For guidance of all concerned.

  
**ASST. PROF. MINERVA C. ROSEL**  
Chair, Bids and Awards Committee for Consulting Services

Received by the bidder:

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Signature over printed name/Date received