Republic of the Philippines

University of the Philippines Mindanao Mintal, Tugbok District, Davao City www.upmin@edu.ph

Standard Form Number: SF-GOOD-56

Notice to Proceed

20 December 2017

MR. ANDRES L. RECONES

Anleo Maintenance and Allied Services Mitsui Bussan Village, Bajada Davao City

Dear Mr Recones:

The attached contract having been signed, notice is hereby given to Anleo Maintenance and Allied Services that work may commence on the supply and delivery of Janitorial Services effective January 1, 2018.

You shall be responsible for performing the services under the terms and conditions of this agreement as stated in the contract agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Conforme:

Very truly yours,

Prof. SYLVIA B. CONCEPCION, Ph.D. Chancellor

Printed Name & Signature

Date

Dec. 29, 2017.